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FEN EDGE FESTIVAL 2017

**SAFETY PLAN FOR PLAYZONE AND
INFLATABLES AREA**

SAFETY PLAN FOR PLAYZONE AND INFLATABLES AREA

General Points:

- Adhere to the **Instructions for Use of Inflatables** (attached)
- Awareness of **child protection policy**
- Although every precaution is taken to prevent an untoward incident, children will remain the responsibility of their parent/guardian/carer at all times
- First Aid cover will be available on the Green next to the Control Tent
- The whole Playzone area will be fenced off and there will only be one point of entry/exit.
- Should an injury, accident or incident occur, please complete an Untoward Incident Form (Available from the Control Tent)

Inflatables Area:

- This area will be fenced and with a separate entrance/exit.
- The entrance will be supervised by a responsible adult.
- There will be signs reminding parents/carers to remove shoes and any sharp objects i.e. badges/belts etc. These items will remain the responsibility of the adult accompanying the child.
- Only (number to be determined) children will be allowed into the inflatables area at one time.
- There will be a responsible adult allocated to the inflatables, who will ensure that the children are playing safely.
- The responsible adult will be easily identifiable and will have a whistle to use if necessary in order to maintain control. They will also have guidelines about their role and responsibilities.
- The children will have a time limited period within the bouncy castle area. This is at the discretion of the supervisors.
- There will be crash matting at the base/on/off points of the inflatables.
- There will be signs stating that children remain the responsibility of the parents/guardians/carers at all times.

Ride-on Toys:

- This area will be fenced off and there will be one entrance/exit
- This area will be supervised by a responsible adult.

- At busy times the supervisor will manage the number of children in the area at one time.
- Parents/guardians/carers will be encouraged to supervise their children when in this area.

Tractors, steam engines:

- Children will be assisted on and off of these items, by a responsible adult.
- Parents/guardians/carers will be encouraged to supervise their children when in this area.

Face Painting/Cake stall

- There will be signs displayed reminding people to check for possible allergies.

SAFETY PLAN FOR INFLATABLES

General Points:

- Adhere to the **Instructions for Use of Inflatables** (below)
- Awareness of **child protection policy**
- Although every precaution is taken to prevent an untoward incident, children will remain the responsibility of their parent/guardian/carer at all times
- **First Aid** cover will be available on the Green next to the Control Tent
- Should an injury, accident or incident occur, please complete an **Untoward Incident Form** (Available from the Control Tent)

Inflatables Area:

- This area will be fenced and there will be a separate gated entrance and exit.
- The entrance will be permanently manned by a responsible adult.
- The entrance will be divided into fenced queues. One for under 5's, one for each of the inflatables.
- Children will remove their shoes and any sharp objects i.e. badges/belts etc whilst in the queue. These items will remain the responsibility of the adult accompanying the child.
- Only (number to be determined) children will be allowed into the inflatable area at one time.
- There will be a responsible adult allocated to each inflatable, who will ensure that the children are playing safely.
- The responsible adult will be easily identifiable and will have a whistle to use if necessary in order to maintain control. They will also have guidelines about their role and responsibilities.
- The children will have a time limited period within the inflatables area. This is at the discretion of the supervisors.
- There will be crash matting at the base/on/off points of the inflatables.

INSTRUCTIONS FOR USE OF INFLATABLES

Please be aware of the following rules for safe use of the equipment

1. The unit is designed for use by children, 14 years and under only.
2. The inflatable should be supervised by a responsible adult at all times.
3. No food, drinks or chewing gum to be allowed on or near the inflatable.
4. All shoes, glasses, jewellery, badges **MUST** be removed before using this inflatable.
5. No pets, toys or sharp instruments are allowed on or near the inflatable.
6. **NO FACE PAINT**, party poppers, coloured streamers or silly string to be used either on or near the inflatable.
7. No smoking or barbecues near the inflatable.
8. Climbing, hanging or sitting on walls is **DANGEROUS** and must not be allowed.
9. Always ensure that the inflatable is not overcrowded and limit numbers according to the age and size of the children using it. To avoid injury, try to avoid large and small children from using it at the same time.
10. Ensure the children are not pushing, colliding, fighting or behaving in a manner likely to injure or cause distress to others.
11. If the inflatable is not being used for any part of the day, please switch off the fan at the mains. Before doing so, please ensure all children are off the inflatable. If it rains, please leave the inflatable inflated and please cover the electrics to avoid an electric shock.

12. Do not allow anyone to bounce on the front safety step as children could easily bounce off the inflatable and get hurt. The step is there to assist users in getting on or off only.
13. Ensure than no-one with a history of back or neck problems or who suffers from a heart complaint uses the inflatable or anyone who is feeling unwell or suffering the effects of alcohol or drugs.
14. Do not allow anyone to be in the inflatable during inflation or deflation as this is DANGEROUS.
15. Ensure that children are not attempting somersaults and are clothed appropriately and that nothing can fall out of their pockets.